

**POSTER SESSION INSTRUCTIONS**  
**POPULATION ASSOCIATION OF AMERICA 2012 ANNUAL MEETING**

The PAA 2012 Annual Meeting Poster Sessions will be held at the Hilton San Francisco Union Square in the Golden Gate Ballroom, Lobby Level, on May 3-5.

**If you are unable to attend the meeting or present your poster, please immediately notify us at [paa2012@opr.princeton.edu](mailto:paa2012@opr.princeton.edu), so that we may assign your poster space to someone on the waiting list.**

Following is the time schedule for posters and when posters may be mounted:

<b>Session</b>	<b>Day and Time of Session</b>	<b>Mounting May Begin</b>
<b>1</b>	Thursday, 8:00 am – 10:00 am	7:00 am
<b>2</b>	Thursday, 11:30 am – 1:30 pm	10:15 am
<b>3</b>	Thursday, 3:00 pm – 5:00 pm	2:00 pm
<b>4</b>	Friday, 8:00 am – 10:00 am	7:00 am
<b>5</b>	Friday, 11:00 am – 1:00 pm	10:15 am
<b>6</b>	Friday, 2:00 pm – 4:00 pm	1:15 pm
<b>7</b>	Saturday, 9:00am – 11:00am	8:00 am

You will be expected to remove your poster materials immediately following your session.

Poster sessions are very well attended, so please be prepared for lots of interest. PAA will recognize as many as five posters in each session for their quality of content, significance of issue, innovation of approach, visual appeal, and overall impression (how well does the poster present the substance). Judges will circulate and award ribbons at the end of each session. Winners and their posters will be photographed for the PAA website. See [www.populationassociation.org/sidebar/annual-meeting/poster-winners/](http://www.populationassociation.org/sidebar/annual-meeting/poster-winners/) for past winners.

**POSTER TIPS:**

The poster board to which you will attach your poster is a framed cork surface, 4 feet high and 8 feet wide. One poster presentation will be mounted on each side of the board. Use thin, lightweight mounting materials, since heavy board is difficult to keep in place. Push pins will be provided.

**Title**

Prepare a banner for the top of the poster indicating the title, author(s), and affiliation(s).

Lettering on the banner should be at least one inch high.

**Layout**

Avoid long textual passages and use graphs and diagrams as much as possible.

Details of the methodology generally should be brief (unless your poster focuses on a methodological development).

Use a large font size for your text, such as 24-point.

Arrange materials in columns rather than in rows to ensure easy viewing.

Indicate the sequence of figures or graphs with numbers or letters at least one inch high.

### **Graphs/Illustrations**

Figures should be designed to be viewed from a distance (3-4 feet).

Use clear and visible graphics.

Each figure or table should have a heading in large typeface.

Detailed information should be provided in a legend below in smaller typeface.

Figure legends should describe concisely the content of the figure and the conclusions.

### **Presentation**

Practice a short verbal description of your key findings.

Consider providing an abstract or handout.

One of the authors should be present during the entire poster session.

If you have any questions, please contact the PAA office: *telephone* 301/565-6710, *fax* 301-565-7850, *e-mail* [membersvc@popassoc.org](mailto:membersvc@popassoc.org). Or visit the PAA website [www.popassoc.org](http://www.popassoc.org).